



GOPINATHAN. C

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CAREER OBJECTIVE:

To work in a challenging atmosphere where I can improve my skills in any reputed company

and I will strive hard to achieve my goals with full enthusiasm thereby improving the standard

of the organisation

EDUCATION QUALIFICATIONS:

(BE) CSE : MIT 2012

DCT : Bharth polytechnic 2002

HDCNA: (DIPLOMA)

TECHNICAL SKILLS:

Operating Systems: Windows, , ubuntu

Applications: Microsoft Office, Photoshop,

INTERESTED IN:

Networking, Hardware Computer Servicing, Database, Designing

PROFESSIONAL EXPERIENCE

□ DESIGNATION: LAB INSTRUCTOR

ORGANIZATION NAME: Jerusalem College of Engineering

PERIOD: JULY -2004 to till now

ROLES & RESPONSIBILITIES OF CURRENT JOB:

IT Responsibilities:

- 1) Maintaining IT networks, servers, security system
- 2) Maintaining all employee details
- 3) Operating System Installations and updates of Linux, Windows and MAC for various Flavors and versions
- 4) Installing new software and applications packages when required for employees.
- 5) Taking regular system backup by using default tool
- 6) Account maintenance user/group accounts creation & Administration.
- 7) Sharing printers, documents and other Resources
- 8) Covered helpdesk (support over the phone and delegated work to the appropriate people).
- 9) Office Administration Other Job Responsibilities

MY STRENGTH

Quick learner and aggressive achiever

Ability to work independently and team environment

Patience and perseverance to get a task done successfully

Self-confidence and eagerness to learn new things and having a positive attitude

LANGUAGE KNOWN

English: (Read, Write & Speak)

Tamil: (Read, Write & Speak)

PERSONAL INFORMATION:

Father's Name: G.Chitti Babu

Date of Birth: 24.05.1980

Gender: Male

Nationality: Indian

Marital Status: Married

Address For Communication: No 6 IIT Colony 1 ST Main Road Pallikaranai
Chennai - 600100

DECLARATION

I do hereby that all information's are true and correct to the best of my knowledge and belief.

Place: Chennai Yours Faithfully,

C.GOPINATHAN